COUN 800: Comprehensive Review & Examination

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Course Description

This capstone course provides a student demonstration of knowledge in each of the eight core curricular areas that are required of all students in counselor education as defined by Council for Accreditation of Counseling and Related Educational Programs (CACREP) and the American Counseling Association (ACA).

Course Rationale

The professional counselor possesses personality characteristics that enable him or her to establish and maintain a therapeutic relationship with clients to facilitate clients' constructive change process, establish a clear counselor identity, and uphold the highest ethical standards, is able to remain professional competent, committed to professional growth, maintain a professional identity as a counselor, and commit to and model professional ethics. This course provides the student with the opportunity to integrate knowledge of prior class work with the work of the professional counselor. It is designed to help further advance the career of the professional counselor in terms of licensure and relate to the mental health community.

CACREP - The material in this course is designed to meet the Council on Accreditation of Counseling and Related Educational Programs (CACREP) curriculum standards for masters training. The specific standard (Section II.G.1-8) states that students are required to have studies that provide an understanding of the aspects of professional functioning.

Ohio – This course meets requirements for Ohio Administrative Code (OAC) for the educational experiences for a "graduate degree in counseling:" 4757-13-01(A)(4), as well as the Ohio Revised Code (ORC) for eligibility for the LPCC credential: 4757.22(B)(2).

Kentucky – This course meets education requirements for Kentucky Revised Statutes (KRS) for licensing requirements: 335.525(1)(d)(1-9), as well as the Kentucky Administrative Regulations (KAR) for eligibility for the LPCC credential: 201 KAR 36:070.

Indiana – This course meets education requirements for Indiana Administrative Code (IAC) for mental health counseling: 839 IAC 1-5-1(a)(6), as well as Indiana Code (IC) for eligibility for the LMHC credential: IC 25-23.6-8.5-3(1)(K).

Course Objectives

The objectives of this course are designed to meet CACREP requirements of Section II.G. In particular, a student will provide evidence of competence by demonstrating knowledge in each of the eight CACREP core curricular areas:
1. Professional Orientation & Ethical Practice *(CACREP II.G.1)*
2. Social & Cultural Diversity *(CACREP II.G.2)*
3. Human Growth & Development *(CACREP II.G.3)*
4. Career Development *(CACREP II.G.4)*
5. Helping Relationships *(CACREP II.G.5)*
6. Group Work *(CACREP II.G.6)*
7. Assessment *(CACREP II.G.7)*
8. Research & Program Evaluation *(CACREP II.G.8)*

METHOD OF INSTRUCTION
Students will need access to Canvas through the CCU website. Readings are designed around the class schedule (below). Eight "modules" are presented. The course will culminate in the successful completion of the Counselor Preparation Comprehensive Exam (CPCE). To successfully pass the CPCE, students must obtain a total score that is greater than or equal to nation mean subtracting the standard error of measure (SEM). Students have three opportunities each semester to pass the CPCE.

REQUIRED MATERIALS
Canvas and Email:
All students enrolled in this course are required to check Canvas and their email weekly for the duration of the course. Course announcements, changes to the syllabus, and memos from the instructor will be distributed via Canvas and/or email. Students are responsible for all information distributed in this manner.

Required Texts:
Erford, B. T., Hays, D. G., & Crockett, S. (2015). *Mastering the national counselor examination and the counselor preparation comprehensive examination* (2nd ed.). Upper Saddle River, NJ: Pearson.

Rosenthal, H. G. (2007). *Encyclopedia of counseling: Master review and tutorial for the national counselor examination and state exams* (3rd ed.). New York, NY: Routledge-Taylor & Francis Group.

GRADING & EVALUATION
This is a Pass/Fail course, which means the CPCE must be successfully completed (i.e., total scores greater than or equal to the national mean subtracting the standard error of measure) in order to pass the course. Students will have two opportunities over the semester to pass the CPCE. If a student does not pass the CPCE on 1st attempt, they must retake the CPCE. If multiple attempts are necessary to pass the CPCE, the highest score from each competency area will be used to calculate the student's score. IF this updated total meets or exceeds the minimum passing score, the student will successfully pass the CPCE. If not, the student must retake the CPCE at the next available offering. Students cannot pass this course without successfully passing the CPCE.

IMPORTANT NOTES
Guidelines for Course Work: IT IS YOUR RESPONSIBILITY TO DETERMINE IF THIS IS THE RIGHT TIME TO TAKE THIS COURSE. The readings and study groups are planned to support your learning and none of them should be dismissed as unimportant.

Academic Dishonesty: Cheating, plagiarism, and all other forms of academic dishonesty will NOT be tolerated. All incidents of academic dishonesty will be dealt with in accordance to university regulations (see *CCU Student Handbook*), which will be decided by the Committee on Academic Integrity.

Accommodations: Students who require academic accommodations due to a documented physical, psychological, or learning disability should request assistance from the Office of Student Services (learning.center@ccuniversity.edu). Students are encouraged to complete this request within the first two weeks of the semester. The Student Services Center is also available for academic coaching and is located in the 2nd floor of President's Hall, across from the elevator. Contact the Office of Student Services at 513-244-84209 (phone) or at learning.center@ccuniversity.edu (email).

Flexibility Clause: This syllabus is NOT a binding contract. All modifications to the syllabus will be announced via Canvas.

COURSE SCHEDULE

Module	Topic/Curricular Area	Required Reading
01	Research & Program Evaluation *Course Objective: 8*	Rosenthal: Chapter 9 Erford: Chapter 8
02	Group Work *Course Objective: 6*	Rosenthal: Chapter 6 Erford: Chapter 6
03	Career Development *Course Objective: 4*	Rosenthal: Chapter 7 Erford: Chapter 4
04	Assessment *Course Objective: 7*	Rosenthal: Chapter 8 Erford: Chapter 7
05	Human Growth & Development *Course Objective: 3*	Rosenthal: Chapters 1-3 Erford: Chapter 3
06	Professional Orientation & Ethical Practice *Course Objective: 1*	Rosenthal: Chapter 10 Erford: Chapter 1
07	Social & Cultural Diversity *Course Objective: 2*	Rosenthal: Chapter 4 Erford: Chapter 2
08	Helping Relationships *Course Objective: 5*	Rosenthal: Chapter 5 Erford: Chapter 5